THE ORDERS OF
ST JOHN
CARE TRUST

JOB DESCRIPTION

NIGHT CARER

General Scope of the Post

To attend to the physical, and social needs of residents working on wakeful watch on a rota basis within the guidelines laid down by the Homes Manager.

Responsible for the security and safety of the home whilst on duty. There will be some domestic work within the general scope of the duties.

Promote the philosophy of privacy, dignity, independence, choice, rights and fulfilment for all residents within a policy of managed risk-taking.

Principal Duties

- All aspects of physical care depending on individual need working as part of a team but capable of working unsupervised.
- Practice good housekeeping skills through the good management of services, water, gas, electricity and all equipment used.
- Housekeeping duties as required by the Homes Manager including cleaning of designated area, ironing, sewing and preparations for breakfast (such as laying tables, breakfast trays etc).
- Carry out emergency procedures including basic First Aid as necessary in respect of accidents, illness, death and fire.
- Fully understand fire safety requirements for fire prevention and for fire alarm procedures.
- Fully understand responsibilities in relation to health and safety, food hygiene, fire precautions and emergency procedures, infection control and emergency aid.
- Follow procedures to ensure health and safety and security. Report any damage or fault in equipment, furniture or fittings to Care Leader or Home Manager.
- Attend staff meetings, participate in training and communicate (effectively) verbally and in writing.
- Other tasks within the scope of the post as requested by Care Leader/Home Manager.

General Requirements

In addition to the above, there are some general requirements that apply to all jobs in the Home:

- Take responsibility for the safeguarding of adults, and follow the Trust's whistle blowing policy as required.
- Participation in staff meetings.
- Participation in training activities.
- Participation in staff supervision and appraisal.
- Participation in quality assurance systems.
- Take responsibility for personal development by keeping abreast of developments in the field of caring for older people.
- All duties must be carried out to comply with:-
    - Notification of accidents and other Health and Safety requirements.
    - Statutory legislation, in particular the Health and Hygiene regulations.
    - Nationally and locally agreed Codes and Good Practice.
    - Fire precautions.

- Equal opportunity principles and the Trusts anti-discriminatory policy.

Health and Safety

To be responsible for your own health and safety and that of anybody else who may be affected by your acts of omissions.

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PERSON SPECIFICATION

NIGHT SUPPORT WORKER

ESSENTIAL		DESIRABLE	
Qualifications Must be able to demonstrate literacy and numeracy skills. Willingness to undertake relevant training.	E1	Maths and English at Grade C GCSE or equivalent Level 2 Diploma in Health & Social Care or equivalent (or working towards)	D1
Experience Previous experience of care in a domiciliary or family setting.	E2	Previously worked with older people in a residential setting.	D2
General Aptitude A liking for older people and the ability to relate to them and care for them in a sensitive manner.	E3		
Motivation A positive attitude to older people and a commitment to provide high quality care standards.	E4		
Knowledge Understanding of Health & Safety issues in residential care, risk assessments, care plans	E5	Infection control, Essentials of Food Hygiene	D3
Specific Skills Ability to work on own initiative. Good communication skills.	E6	Ability to organise activities and outings.	D4
Interpersonal Skills The ability to form positive relationships with colleagues.	E7		
Team Skills The ability to work as part of a team and to promote harmonious working relationships by recognising that everyone has a contribution to make.	E8		